



Gdańsk International Fair Co.  
11 Żaglowa St., 80-560 Gdańsk, Poland  
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**Tax ID** 584 025 37 05 KRS 0000038362, REGON 001363012  
**nominal capital** 13 462 200 PLN

**GTT 2013**  
16. Gdańsk Tourism Fair  
**TRAVEL & LOVE**  
Romantic and Honeymoon Trip Showroom  
**Gdańsk, Poland 12-14.04.2013**  
application deadline 01.03.2013

## APPLICATION FORM / EXHIBITION SERVICES ORDER FORM

Exhibitor's company

street	no.	postal code	city	district
country	phone		fax	www
owner or manager		company registration No.		Tax ID
authorised contact person (name, position)			phone/ fax	e-mail:

YES ☐ NO ☐ I hereby declare my consent to receive marketing information from Gdańsk International Fair Co. at the e-mail address I have provided (according to The Act on Electronic Service Providing of 18th July, 2002, published in Journal of Laws no 144 item 1204)

## WE ORDER EXHIBITION SPACE AS FOLLOWS

space	net price PLN	quantity sq.m/ module	order value
1. without stand system*	295,00 / 1 sq.m		
* Fee for using the exhibition infrastructure at the time of stand setup / dismantling - ref. to the space without stand system	14,00 / 1 sq.m		
2. with stand system	355,00 / 1 sq.m		
3. with stand system - modular stand, 4 m <sup>2</sup> , type S-4, see p. 2.1 only for schools and hotels	970,00 / 1 pc.		
4. with stand system - modular stand, 6 m <sup>2</sup> , type S-6, see p. 2.1	2.260,00 / 1 pc.		
5. with stand system - modular stand, 9 m <sup>2</sup> , type S-9, see p. 2.1	3.265,00 / 1 pc.		
6. outdoors (space only, without stand system)	110,00 / 1 pc.		
type stand <input type="checkbox"/> row <input type="checkbox"/> corner + 500,00 <input type="checkbox"/> front + 800,00 <input type="checkbox"/> island + 1.000,00			

## THE MANDATORY EXHIBITOR REGISTRATION FEE COVERS:

- Exhibitor Pass, 2 pcs. per each commenced 6 m<sup>2</sup>
- parking pass, 1 pcs. (personal vehicle on the MTG premises)
- trade card for visitors, 10 pcs.

150,00

PERMISSION FOR THE PROCESSING OF PERSONAL DATA I hereby grant my permission for the Gdańsk International Fair Co. (Międzynarodowe Targi Gdańskie SA) or institutions authorised by it to enter my personal data into a database and for this information to be processed repeatedly now and in the future (pursuant to the provisions of the Act of 29 August 1997 on the Protection of Personal Data - Journal of Laws No. 101 of 2002, item 926, as amended) and for its disclosure to third parties for promotional and commercial purposes.

☐ yes☐ no

place, date

company's stamp

signature of person authorised to company's representation

## CONFIRMATION

I hereby confirm that the Exhibitor's company: .....

☐ does not have a fixed place of business (establishment) within the territory of Poland.

Our permanent place of business is (country, address) .....

☐ has a fixed place of business (establishment) within the territory of Poland.

## Value of the order

1	.....	PLN
1.1	.....	PLN
2	.....	PLN
3	.....	PLN
Exhibitor + Co-exhibitor		
4	.....	PLN
NET TOTAL		PLN
+23% VAT*		PLN
or VAT will be paid by Exhibitor**		

TOTAL ..... PLN

We accept as legally binding: Regulations for the Participants in Fairs organised by the Gdańsk International Fair Co. (MTG SA), including the following integral parts thereof: Terms and Conditions of Providing Exhibition Space (with terms of payment in clause 3), Technical and Fire Regulations.

Bank Account: NORDEA BANK POLSKA S.A.

IBAN PL96 1440 1101 0000 0000 1375 2028

SWIFT CODE: NDEAPLP2

with note GTT 2013

place, date

company's stamp

signature of person authorised to company's representation

## CO-EXHIBITOR APPLICATION FORM

Exhibitor's company			
authoriseted contact person (name, position)	phone	fax	e-mail:

Hereby we apply for MTG consent to make a segment of our exhibition space / stand ordered available to companies listed below. These companies will display their own exhibits and will delegate their personnel to the Fair (MTG Regulations 2.4.5.).

**REGISTRATION FEE FOR CO-EXHIBITORS PLN 250 NET INCLUDES:**

- address footer in the catalogue
- two exhibitor passes
- one copy of the Exhibitor Catalogue

Co-exhibitor company				
street	no.	postal code	city	district
country	phone		fax	www
owner or manager		company registration No.		Tax ID
authorised contact person (name, position)			phone/ fax	e-mail:
YES <input type="checkbox"/>	NO <input type="checkbox"/>	I hereby declare my consent to receive marketing information from Gdańsk International Fair Co. at the e-mail address I have provided (according to The Act on Electronic Service Providing of 18th July, 2002, published in Journal of Laws no 144 item 1204)		
<b>Co - exhibitor information</b> <input type="checkbox"/> manufacturer <input type="checkbox"/> trader <input type="checkbox"/> others				

Co-exhibitor company				
street	no.	postal code	city	district
country	phone		fax	www
owner or manager		company registration No.		Tax ID
authorised contact person (name, position)			phone/ fax	e-mail:
YES <input type="checkbox"/>	NO <input type="checkbox"/>	I hereby declare my consent to receive marketing information from Gdańsk International Fair Co. at the e-mail address I have provided (according to The Act on Electronic Service Providing of 18th July, 2002, published in Journal of Laws no 144 item 1204)		
<b>Co - exhibitor information</b> <input type="checkbox"/> manufacturer <input type="checkbox"/> trader <input type="checkbox"/> others				

place, date    company's stamp    signature of person authorised  
to company's representation



MTG

GTT 2013 16. Gdańsk Tourism Fair  
TRAVEL & LOVE Romantic and Honeymoon Trip Showroom

Gdańsk, Poland 12-14.04.2013

application deadline 01.03.2013

## ADDITIONAL FITTINGS &amp; SERVICES

SHOWCASE WITH LIGHTS		PODIUM FOR EXHIBITS	
price PLN	quantity	price PLN	quantity
	depth / width / height		
260,00	1. <input type="checkbox"/> 100 x 100 x 250 cm .....	80,00	20. <input type="checkbox"/> 50 x 50 x 50 cm* .....
260,00	2. <input type="checkbox"/> 50 x 100 x 250 cm .....	80,00	21. <input type="checkbox"/> 50 x 50 x 70 cm* .....
240,00	3. <input type="checkbox"/> 50 x 50 x 250 cm .....	80,00	22. <input type="checkbox"/> 50 x 100 x 30 cm* .....
130,00	4. <input type="checkbox"/> 100 x 100 x 100 cm .....	80,00	23. <input type="checkbox"/> 50 x 100 x 50 cm* .....
130,00	5. <input type="checkbox"/> 50 x 100 x 100 cm .....	80,00	24. <input type="checkbox"/> 50 x 100 x 70 cm* .....
130,00	6. <input type="checkbox"/> 50 x 50 x 100 cm .....	80,00	25. <input type="checkbox"/> 50 x 100 x 100 cm* .....
	* Exhibits heavier than 50 kg need strengthened podiums (if such required, mark "w")	80,00	26. <input type="checkbox"/> 100 x 100 x 30 cm* .....
		80,00	27. <input type="checkbox"/> 100 x 100 x 50 cm* .....
		80,00	28. <input type="checkbox"/> 100 x 100 x 70 cm* .....
		80,00	29. <input type="checkbox"/> 100 x 100 x 100 cm* .....
price PLN	FURNITURE AND EQUIPMENT	price PLN	OTHER
	quantity		quantity
110,00	7. <input type="checkbox"/> information desk .....	120,00	30. <input type="checkbox"/> participation in exhibitor's meeting .....
150,00	8. <input type="checkbox"/> round information desk .....	150,00	31. <input type="checkbox"/> plexiglass wall 1 sq.m .....
120,00	9. <input type="checkbox"/> storage bookcase .....	45,00	32. <input type="checkbox"/> heightening of the stand by 0,5 m (1m) .....
60,00	10. <input type="checkbox"/> square table .....	20,00	33. <input type="checkbox"/> floor covering 1 sq.m space without a booth .....
70,00	11. <input type="checkbox"/> round table .....	60,00	34. <input type="checkbox"/> concertina door .....
50,00	12. <input type="checkbox"/> stojak na prospekty .....	25,00	35. <input type="checkbox"/> parking card .....
25,00	13. <input type="checkbox"/> shelf 25 x 100 cm .....	5,00	36. <input type="checkbox"/> extra two exhibitor passe .....
30,00	14. <input type="checkbox"/> padded chair .....		
25,00	15. <input type="checkbox"/> plastic chair .....		
55,00	16. <input type="checkbox"/> barstool .....		
50,00	17. <input type="checkbox"/> kitchen cupboard .....		
200,00	18. <input type="checkbox"/> refrigerator (135l, 85 x 50 x 60 cm) .....		
35,00	19. <input type="checkbox"/> electric kettle .....		

## RENTAL OF THE CONFERENCE ZONE \*

rooms	price PLN - 1 hour	date	quantity	total
37. <input type="checkbox"/> Conference Room 1 (550 persons)	500,00			
a. <input type="checkbox"/> Conference Room 1 A (156 persons)	200,00			
b. <input type="checkbox"/> Conference Room 1 B (120 persons)	150,00			
c. <input type="checkbox"/> Conference Room 1 C (250 persons)	250,00			
38. <input type="checkbox"/> Conference Room 2 (120 persons)	200,00			
39. <input type="checkbox"/> Conference Room 3 (60 persons)	100,00			
40. <input type="checkbox"/> Conference Room 4 (352 persons)	320,00			
41. <input type="checkbox"/> VIP room (40 m <sup>2</sup> )	350,00			
42. <input type="checkbox"/> VIP room (20 m <sup>2</sup> )	200,00			
<b>additional equipment and service</b>				
43. <input type="checkbox"/> Lectern	200,00			
44. <input type="checkbox"/> Laptop	200,00			
45. <input type="checkbox"/> Extra table	25,00			
46. <input type="checkbox"/> Extra chair	10,00			
47. <input type="checkbox"/> Extra microphone	25,00			
48. <input type="checkbox"/> Technical service – 1 person x number of hours	35,00			

\* Conference Room equipment: projector, screen, chairs, head table, Wi-Fi, air conditioning

\* VIP Room equipment: lounge furniture, Wi-Fi, air-conditioning, kitchenette (equipped), restroom

\* Rental dates will be confirmed by the Organiser.

place, date

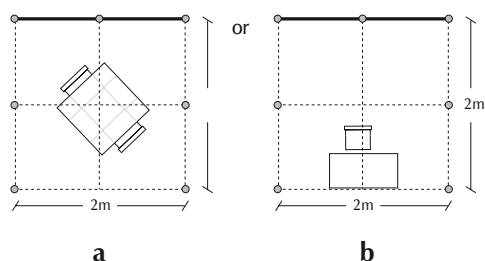
company's stamp

signature of person authorised  
to company's representation

## MODULAR STANDS

## MODULAR STAND TYPE S-4

Presentation space  
Hotel and School Fair



STAND SYSTEM 4 sq.m

- 2 ściany na prezentację plansz

## FLOOR COVERING

## GRAPHICS

- name of the company on fascia board (20x200 cm)

## ELECTRIC INSTALLATION

- spotlights 1 pc.

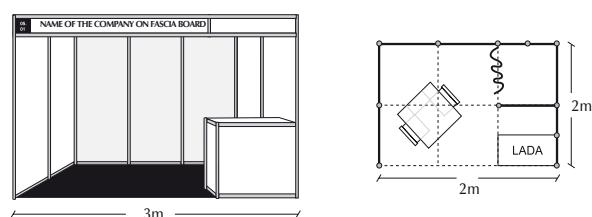
## FURNITURE AND FITTINGS:

## exposition

- a. square black table (76x76 cm) 1 pc.
- padded chair 2 pcs.
- b. information desk (50x100x100 cm) 1 pc.
- padded chair 1 pc.

net price PLN 970,00

## MODULAR STAND TYPE S-6



STAND SYSTEM 6 sq.m

- white walls

## FLOOR COVERING

## GRAPHICS

- name of the company on fascia board (20x200 cm)

## ELECTRIC INSTALLATION

- spotlights 2 pcs.
- socket 230V 1 pc.

## FURNITURE AND FITTINGS

## a / exposition

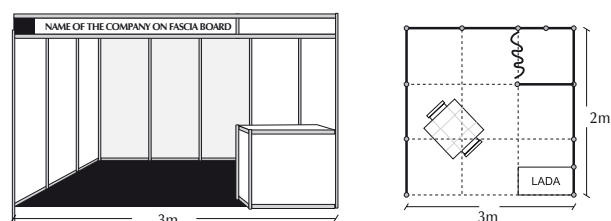
- information desk (50x100x100 cm) 1 pc.
- square black table (76x76 cm) 1 pc.
- padded chair 2 pcs.

## b / storage 1 sq.m

- waste basket 1 pc.
- hanger 1 pc.

net price PLN 2.260,00

## MODULAR STAND TYPE S-9



STAND SYSTEM 9 sq.m

- white walls

## FLOOR COVERING

## GRAPHICS

- name of the company on fascia board (20x200 cm)

## FLOOR COVERING

## ELECTRIC INSTALLATION

- spotlights - 3 pcs.
- socket 230V 1 pc.

## FURNITURE AND FITTINGS

## a / exposition

- information desk (50x100x100 cm) 1 pc.
- square black table (76x76 cm) 1 pc.
- padded chair 2 pcs.

## b / storage 1 sq.m

- waste basket 1 pc.
- hanger 1 pc.

net price PLN 3.265,00



## STAND PLAN

## EXHIBITOR COMPANY

☐ INDOORS - SPACE ONLY  
WITHOUT A BOOTH

☐ INDOORS - SPACE  
WITH A BOOTH

☐ OUTDOORS  
(SPACE ONLY WITHOUT A BOOTH)

POWER SUPPLY		quantity	WATER SUPPLY		quantity
180,00	1. <input type="checkbox"/> 230V (2 phases) up 3 kW (*additional order)	.....	350,00	10. <input type="checkbox"/> water connection + heater + sink with drainpipe	.....
260,00	2. <input type="checkbox"/> 400V (3 phases) up 7 kW	.....		- 3/4 inch or 1/2 inch	
390,00	3. <input type="checkbox"/> 400V (3 phases) from 8 up to 25 kW ..... kW	.....		- drainpipe Ø 40	
540,00	4. <input type="checkbox"/> 400V (3 phases) over 25 kW ..... kW	.....	220,00	11. <input type="checkbox"/> water connection with drainpipe	.....
25,00	5. <input type="checkbox"/> socket	.....		connection:	
25,00	6. <input type="checkbox"/> extension cable	.....		- 3/4 inch or 1/2 inch	
60,00	7. <input type="checkbox"/> halogen light	.....		- drainpipe Ø 40	
30,00	8. <input type="checkbox"/> spotlight	.....	120,00	12. <input type="checkbox"/> extra water connection	.....
150,00	9. <input type="checkbox"/> 24h power supply	.....	170,00	13. <input type="checkbox"/> water cooler	.....
			65,00	14. <input type="checkbox"/> water bottle	.....

\* price is determined individually with MTG SA

**NOTE !** The amount due for exhibition space with stand system covers: electrical installation (two spotlights and one electrical socket per each commenced 10 sq.m), the cost of consumed electrical energy.

## INTERNET ACCESS

	quantity
200,00 15. <input type="checkbox"/> wired network - LAN	.....
150,00 16. <input type="checkbox"/> technical service - connecting your computer	.....

Please provide the MAC address of the computer to be used at the stand

## STAND PLAN

1sq.m							

## PLEASE MARK

- ☐ space with a booth space ..... sq.m  
☐ space without a booth space .....sq.m  
☐ modular stand S-9  
☐ modular stand S-12  
☐ modular stand S-15  
☐ modular stand S-18

## SYMBOLS:

- power socket - 230 V  
 ⊗ spotlight  
 ⊠ halogen light  
 — panel in showcase  
 — glass in showcase  
 ⇨ sliding panell in showcase  
 ⇨⇨ sliding panell in podium

## NET TOTAL

..... PLN

place, date

company's stamp

signature of person authorised  
to company's representation



## ADDITIONAL SERVICES / NO BOOTH &amp; OUTDOORS SPACE

 FEE FOR USING THE EXHIBITION INFRASTRUCTURE AT THE TIME OF STAND SETUP / DISMANTLING  
 within the regulatory time

The fee of PLN 14 / 1 sq.m of floor space is **non-refundable and covers**:  
 security of exhibition facilities, surface layout, maintenance, heating, lighting, consumption (flat rate) of electric power and water during stand setup and dismantling, waste disposal.

## SETUP / DISMANTLING

Setup of Exhibitor-provided stands	Exhibitors entry / stand arrangement	Dismantling
09.04.2013 08.00-18.00	11.04.2013 08.00-20.00*	14.04.2013 17.00-20.00
10.04.2013 08.00-18.00	* stand construction works,	15.04.2013 08.00-16.00
11.04.2013 08.00-20.00*	causing the dust are not allowed	

 FEE FOR USING THE EXHIBITION INFRASTRUCTURE AT THE TIME OF STAND SETUP / DISMANTLING  
 beyond the regulatory time

net price PLN 1 hr. / 1 hall	hrs quantity	halls quantity	value PLN
600,00 PLN	.....	.....	.....

## STAND CONTRACTOR:

COMPANY NAME .....

ADDRESS.....

CONTACT PERSON .....

ph. .... e-mail: .....

STAND DESIGNER .....

## STAND DESIGN

Pursuant to Section 4.5., please send your stand design for approval no later than 30 days prior to the commencement of the Fair.

## The stand design should include:

- horizontal and vertical projection
- electrical wiring design
- water and sewage system design

Any structural components which are taller than 2.5 m and/or protrude beyond the stand's footprint shall require MTC's written approval.

large - sized exhibits	----- length m	----- width m	----- height m	----- max weight in kg / sq.m
	----- length m	----- width m	----- height m	----- max weight in kg / sq.m

## PLEASE NOTE

The fee for exhibition space without stand system does not cover the cost of supply and use of electric power.

## NET TOTAL

..... PLN

place, date

company's stamp

signature of person authorised  
to company's representation


**MTG**
**GTT 2013** 16. Gdańsk Tourism Fair  
**TRAVEL & LOVE** Romantic and Honeymoon Trip Showroom

**Gdańsk, Poland 12-14.04.2013**
**application deadline 01.03.2013**
**3A**
**OBLIGATORY ENTRY**
**contact: Dariusz Kowalikowski, ph. +4858 554 93 07, katalogi@mtgsa.com.pl**

Company name			
street	postal code	city	country
phone	fax	e-mail:	www
Text of trade offer we deliver on: <input type="checkbox"/> CD <input type="checkbox"/> e-mail: <input type="checkbox"/> the same as in GTT / TRAVEL & LOVE 2012			
Obligatory entry in the alphabetical directory of Exhibitors please list under the letter: <input type="text"/>			
Entry in the List of Product Groups.(see page 3.1.) <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>			
other: .....			

Should the information for the Catalogue not be provided to the Gdańsk International Fair Co. by **10.03.2012**, the entry will consist of address information based on the data from the Application Form.

<b>net price PLN</b> <input type="checkbox"/> 1 page <b>200,00</b>	<b>OBLIGATORY ENTRY</b> • name, address, logo, text of trade offer up to 100 words
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**3B**
**ADVERTISEMENT IN THE CATALOGUE**
**contact: Dariusz Kowalikowski, ph. +4858 554 93 07, katalogi@mtgsa.com.pl**

<b>price PLN</b> <b>400,00</b> <b>800,00</b> <b>1.000,00</b> <b>950,00</b> <b>1.200,00</b> <b>900,00</b>	<b>We order</b> 1. <input type="checkbox"/> 125 x 210 mm black and white full page 2. <input type="checkbox"/> 125 x 210 mm full page colour 3. <input type="checkbox"/> 110 x 210 mm second cover page colour 4. <input type="checkbox"/> 125 x 210 mm third cover page colour 5. <input type="checkbox"/> 125 x 210 mm fourth cover page colour 6. <input type="checkbox"/> 126 x 240 mm interlayer page colour	<b>Electronic specifications acc. advertisement:</b> EPS, TIFF, JPG (MAC lub PC) 300 dpi, cmyk dodać spady po 3mm z każdej strony <b>NOTE</b> Please add 3mm bleed on each side to the requested advertisement format.
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**3C**
**ADVERTISEMENT IN INTERNET CATALOGUE OF EXHIBITORS**
**contact: Iwona Wolszczak, ph. +4858 554 93 00, iwona.wolszczak@mtgsa.com.pl**

<b>We order</b>			
<b>static version (format: jpg, gif, swf)</b>	<b>price PLN</b>	<b>dynamic version (format: gif, swf)</b>	<b>price PLN</b>
7. <input type="checkbox"/> 160 x 55 pixels (50kb)	140,00	9. <input type="checkbox"/> 160 x 55 pixels (50kb)	240,00
8. <input type="checkbox"/> 315 x 65 pixels (60kb)	190,00	10. <input type="checkbox"/> 315 x 65 pixels (60kb)	390,00

**3D**
**ADVERTISEMENT IN THE FAIR RADIO**
**contact: Iwona Wolszczak, ph. +4858 554 93 00, iwona.wolszczak@mtgsa.com.pl**

<b>120,00 PLN</b> 11. <input type="checkbox"/> fair radio advertisement 1 day / 3 emission / 40 sec. <input type="text"/> date	<b>TECHNICAL DETAILS</b> Please provide your video in one of the following formats: cd audio, mp3, wav
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**3E**
**ADVERTISING VIDEO ON MULTIMEDIA SCREENS\***
**contact: Iwona Wolszczak, ph. +4858 554 93 00, iwona.wolszczak@mtgsa.com.pl**

\* Advertising available only and exclusively to Exhibitors.

<b>video duration:</b> up to 20 seconds	<b>location:</b> main lobby
<b>200,00 PLN</b> <b>400,00 PLN</b> <b>500,00 PLN</b>	12. <input type="checkbox"/> 1 day 13. <input type="checkbox"/> 2 days 14. <input type="checkbox"/> 3 days
Please provide your video in one of the following formats: avi, wmv, swf, mp4, resolution: HD 1980x1080 <b>ftp:</b> user@mtgsa.com.pl <b>user:</b> user <b>password:</b> user2012mtgsa <b>folder:</b> GTT	

**NEW**
**Value of the order**

<b>3A</b>	_____ PLN	<b>3D</b>	_____ PLN
<b>3B</b>	_____ PLN	<b>3E</b>	_____ PLN
<b>3C</b>	_____ PLN		
<b>NET TOTAL</b> _____ PLN			

place, date

company's stamp

 signature of person authorised  
to company's representation





## LIST OF BRANCH GROUPS

### GTT

1. TOUR-OPERATORS AND TRAVEL AGENCIES
2. POLISH REGIONAL EXPOSITIONS (REGIONS, SUB-REGIONS, TOWNS AND CITIES)
3. FOREIGN REGIONAL AND NATIONAL EXHIBITIONS
4. TOURIST FACILITIES (HOTELS, MOTELS, HOLIDAY CENTRES, LODGES)
5. AGRITOURISM AND ECOTOURISM
6. DIVERSE ACTIVE LEISURE FORMS
  - HORSE RIDING, ANGLING, HUNTING, BICYCLE TOURISM
7. TOURISM PROMOTION AGENCIES AND CHAMBERS
8. COACH, RAILWAY, AIR AND FERRY TRANSPORTATION
9. SPORT, TOURIST, CAMPING AND CARAVANING EQUIPMENT
10. COMPUTER SOFTWARE FOR TOURISM
11. INSURANCE
12. PUBLISHERS AND SPECIALISED PRESS
13. TOURIST SCHOOLS
14. FOREIGN LANGUAGE SCHOOLS
15. OTHERS

### TRAVEL & LOVE

1. ROMANTIC TRIPS
2. HONEYMOON TRIPS
3. WEDDINGS ABROAD
4. ROMANTIC HOTELS, MANSIONS, CASTLES, MANOR HOUSES
5. CITIES OF LOVE
6. WEEKENDS FOR TWO
7. ROMANTIC CRUISES





## IDENTIFICATION SIGN

contact: Marta Orzęcka, tel. +4858 554 91 85, grafika@mtgsa.com.pl

CAPITAL LETTERS

NAME OF THE COMPANY ON FASCIA BOARD (h=20 cm)

## PLEASE NOTE

If you do not fill in the space above, the Organiser shall use the abbreviated Company Name from page 1 of the Application Form.

Refers to the indoor space with standard system.

## ADDITIONAL GRAPHICS

contact: Marta Orzęcka- Maślanka, tel. +4858 554 91 85, grafika@mtgsa.com.pl

net prices PLN	quantity	service description
70,00	.....	<input type="checkbox"/> 1. logo on the fascia board
55,00	.....	<input type="checkbox"/> 2. coloured panel walls (price for 1 sq.m)
180,00	.....	<input type="checkbox"/> 3. graphics on the panel wall (price for 1 sq.m)
200,00	.....	<input type="checkbox"/> 4. advertising billboard on PCV (price for 1 sq.m)
270,00	.....	<input type="checkbox"/> 5. advertising billboard on PLEXI (price for 1 sq.m)
160,00	.....	<input type="checkbox"/> 6. large format print-out, ecosolvent, 720 dpi
110,00	.....	<input type="checkbox"/> 7. computer lettering (price for 1 sq.m)
to be agreed	.....	<input type="checkbox"/> 8. design and arrangement of the stand
		<b>Advertising materials must be provided as a ready-to-use design:</b> <ul style="list-style-type: none"> <li>• in a CDR, AI or EPS file - fonts converted to curves</li> <li>• in a TIFF file, 150 dpi max, CMYK, scale 1:1</li> </ul>

NET  
TOTAL

..... PLN

place, date

company's stamp

 signature of person authorised  
to company's representation



**Gdańsk International Fair Co.**  
 11 Żagłowa St., 80-560 Gdańsk, Poland  
**Project Manager: Dorota Solochoewicz**  
 dorota.solochoewicz@mtgsa.com.pl  
**Technical Manager: Krystyna Wiśniewska**  
 ph. +4858 554 93 44, krystyna.wisniewska@mtgsa.com.pl, [www.gtt.pl](http://www.gtt.pl)  
**Tax ID 584 025 37 05 KRS 0000038362, REGON 001363012**  
**nominal capital 13 462 200 PLN**

**GTT 2013**  
 16. Gdańsk Tourism Fair  
**TRAVEL & LOVE**  
 Romantic and Honeymoon Trip Showroom

**Gdańsk, Poland 12-14.04.2013**  
 application deadline 01.03.2013

## TERMS AND CONDITIONS OF PROVIDING EXHIBITION SPACE

an integral part of the REGULATIONS (full text available at [www.gtt.pl](http://www.gtt.pl))  
**FOR THE PARTICIPANTS IN FAIRS ORGANISED BY THE GDAŃSK INTERNATIONAL FAIR CO. (MTG SA)**

### 1. EXHIBITION DATES: APRIL 12-14, 2013

**AmberExpo**, ul. Żagłowa 11, 80-560 Gdańsk

### 2. PARTICIPATION IN THE FAIR

2.1. Exhibition Space shall be provided on the following conditions:

a. the original of the Application Form – forms **1-4** - must be sent to the MTG Registered Office by post by **March 1, 2011**. The size of the exhibition space ordered must not be smaller than 6 m<sup>2</sup>.

b. 100% of the amount due resulting from the Application Form that has been submitted and confirmed by MTG must be paid (as per 2.3\*, 4.7.d\*, 4.8\*).

**Important:** please quote the name of the fair and the type of service you are paying for in the title of payment.

2.2. The amount due for exhibition space with stand system covers:

- a. floor space provided for the duration of the Fair, stand setup and dismantling
- b. white partition walls, carpeting, electrical wiring (two spotlights, one electrical socket per each 6 m<sup>2</sup>)
- c. gangway and accessible areas of stands cleaning service
- d. fascia board
- e. trade card for visitors, 10 pcs.
- f. facility security
- g. fire safety

2.3. Exhibition space with stand system is also available in two modules: S-6 and S-9 (Application Form, p. 2.1)

2.4. Exhibition space - modular stand type S-4 - is available only for Schools and Hotels (Application Form, p. 2.1)

2.5. The amount due for exhibition space without stand system covers:

- a. floor space provided for the duration of the Fair
- b. gangway cleaning service
- c. facility security
- d. fire safety
- e. trade card for visitors, 10 pcs.

2.6. If Exhibitor-provided shell schemes will be constructed, please fill in the form on p. 2.3 of the Application Form.

2.7. **The fee for exhibition space without stand system does not cover the cost of supply and use of electric power.**

2.8. The registration fee of PLN 150 net paid by the Exhibitor (Application Form p. 1) covers the following services:

- a. advertising and promotion of the Fair in the media
- b. participation of the Exhibitor's representative in the Exhibitors' Meeting (room rental, catering, entertainment)
- c. symposia and presentations (room rental, speakers' fees, refreshments)
- d. exhibitor/service passes and parking passes

2.9. The registration fee of PLN 250,00 net paid by the Co-Exhibitor (Application Form p. 1.1) covers the following services:

- a. entry in the Exhibitor Catalogue – 1 page, black and white
- b. 2 exhibitor passes
- c. 1 copy of the Exhibitor Catalogue

### 3. PAYMENTS

3.1. After the receipt of Confirmation of Application by MTG, the Exhibitor shall pay 50% of the value of the exhibition space and other services ordered.

3.2. Exhibitors shall be obliged to pay the outstanding 50% of the value of the services ordered **by March 10, 2013**.

3.3. Exhibitors who submit their application **after March 1, 2013** shall be obliged to pay 100% of the gross value of the services ordered.

3.4. The prices for providing exhibition space and for other services are set in Polish Złoty (PLN).

3.5. If a PLN invoice cannot be accepted, invoices can be issued in EUR or USD: the value of orders placed by December 31, 2012 shall be converted

- a. according to the EUR or USD exchange mid-rate announced by the National Bank of Poland on July 01, 2012.
- b. the value of orders placed after January 1, 2013 shall be converted according to the EUR or USD exchange mid-rate announced by the National Bank of Poland on January 2, 2013.

3.6. Due to value-added tax legislation requirements, MTG is unable to issue or re-address invoices for services rendered or to be rendered by MTG to the Exhibitor as its contractual partner to an invoice recipient other than the Exhibitor. MTG can issue invoices only to its contractual partners.

### 4. ENTRY PASSES / DEPOSIT

4.1. For Exhibitor-provided stands (Application Form p. 2.3): prior to beginning the work, the stand contractor shall be obliged to collect SERVICE passes from the Hall Manager.

4.2. The stand construction can begin when the payment of a PLN 500.00 deposit has been made and documented (see 4.8.\* and 4. e\*\*)

4.3. Exhibitors shall receive personal Exhibitor Passes with the bearer's name, to be collected at the Exhibitor Service Office as an authorisation to enter the fairgrounds.

### 5. DATES AND OPENING HOURS: THE HALLS AND FAIRGROUNDS

#### 5.1. CONSTRUCTION OF EXHIBITOR-PROVIDED STANDS

Regulation stand setup time, covered by the regulation fee (see 4.7. d\*):

**April 09, 2013** 08:00 - 18:00

**April 10, 2013** 08:00 - 18:00

**April 11, 2013** 08:00 - 20:00

The need to extend the assembly time shall be reported at the Trade Fair Office, one day prior to planned alteration, by 15:00 hrs.

The fee for extending the setup time is PLN 450.00 + value added tax (VAT) due / 1 hour per one hall (see 4.9.\* and 8\*\*).

#### 5.2. EXHIBITOR OPENING HOURS

**April 12, 2013** 08:00 - 18:30

**April 13, 2013** 09:30 - 18:30

**April 14, 2013** 09:30 - 20:00

#### 5.3. VISITOR OPENING HOURS

**April 12, 2013** 10:00 - 18:00

**April 13, 2013** 10:00 - 18:00

**April 14, 2013** 10:00 - 17:00

### 6. DISPLAY ARRANGEMENT / EXHIBIT DELIVERY

6.1. Should large-sized exhibits (weight-wise, with size over 2.5 m in height) and/or exhibits which protrude beyond the stand's footprint need to be mounted at the stand, they shall require their specification to be provided (Application Form p. 2.3), individual arrangements to be made with MTG and MTG's written approval to be obtained in this regard.

6.2. Please provide the information on large-sized exhibits by **March 10, 2013**, to the MTG Technical Department - [aleksander.plewczynski@mtgsa.com.pl](mailto:aleksander.plewczynski@mtgsa.com.pl)

6.3. **Important: on April 11, 2013 from 14:00 to 20:00 hrs** only the installation of stand furnishings shall be allowed; no dust-generating work shall be allowed in the halls.

6.4. Exhibits and stand furnishings shall be delivered by **April 11, 2013, by 20:00 hrs**. After this time, it will be impossible to unload the exhibits.

6.5. Any replacement or supplementation of the items on display may be done only after obtaining permission from MTG and should take place prior to the opening or after the closing of the Fair to the visitors.

### 7. FORWARDING / UNLOADING

7.1. Forwarding services and assistance with unloading (stackers, etc.) are provided by:

C.HARTWIG, Ms Jolanta Kolacz, e-mail: [j.kolacz@chg.pl](mailto:j.kolacz@chg.pl)

tel. +48 48 502 012 829, +48 22 609 19 00

TRANSMEBLE INTERNATIONAL, Mr Daniel Pikula,

tel. +48 504 103 563, e-mail: [daniel@transmeble.com.pl](mailto:daniel@transmeble.com.pl)

### 8. REGULATIONS FOR VEHICLE ENTRY INTO THE FAIRGROUNDS AND CAR PARKS

8.1. On **April 9-11, 2013** the car park on the MTG premises shall be available to setup team vehicles free of charge and shall be unguarded.

8.2. Parking cards for the duration of the Fair can be purchased in a cash desk on **April 12-14, 2013**

8.3. The car parks on the MTG premises are unguarded.

### 9. CLEANING

9.1. The shell scheme contractor shall be obliged to clean up the stand, once assembled, and the area around it at the contractor's own expense.

### 10. STAND DISMANTLING

10.1. Regulation dismantling time:

**April 15, 2012** 17:30 - 20:00

**April 16, 2012** 08:00 - 16:00

### 11. FOOD & BEVERAGE SERVICES-CATERING-EXCLUSIVE PROVIDER

Food & beverage and catering services at the AMBEREXPO Exhibition & Convention Centre are provided EXCLUSIVELY by MMAWW Sp. z o.o. The services are available at the AMBER SIDE restaurant & bar to all the participants in the fairs, especially the exhibitors, co-exhibitors and the participants in the conferences and meetings which accompany the fairs. Orders accepted by phone +48 501 744 096, e-mail: [info@amberside.pl](mailto:info@amberside.pl), [www.amberside.pl](http://www.amberside.pl)

The remaining details of the formal regulations can be found in:

\* Regulations for the Participants in Fairs Organised by Międzynarodowe Targi Gdańskie SA ([www.mtgga.pl](http://www.mtgga.pl))

\*\* Terms and Conditions for the Exhibitor's and/or Shell Scheme Contractor's Works on MTG SA Gdańsk International Fair Co. Premises and in its Exhibition Halls ([www.mtgga.pl](http://www.mtgga.pl))



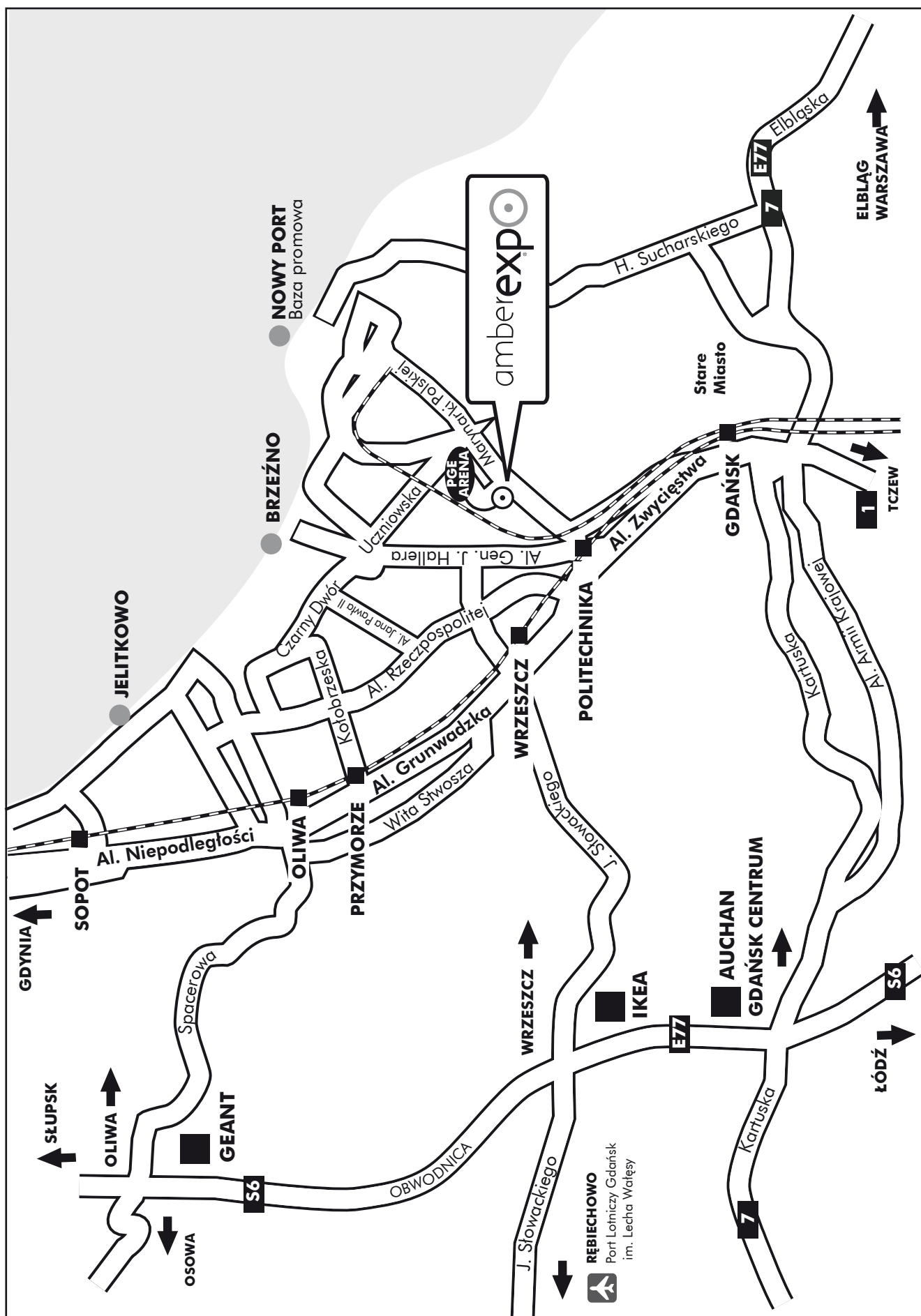
MTG

GTT 2013 16. Gdańsk Tourism Fair  
TRAVEL & LOVE Romantic and Honeymoon Trip Showroom

Gdańsk, Poland 12-14.04.2013

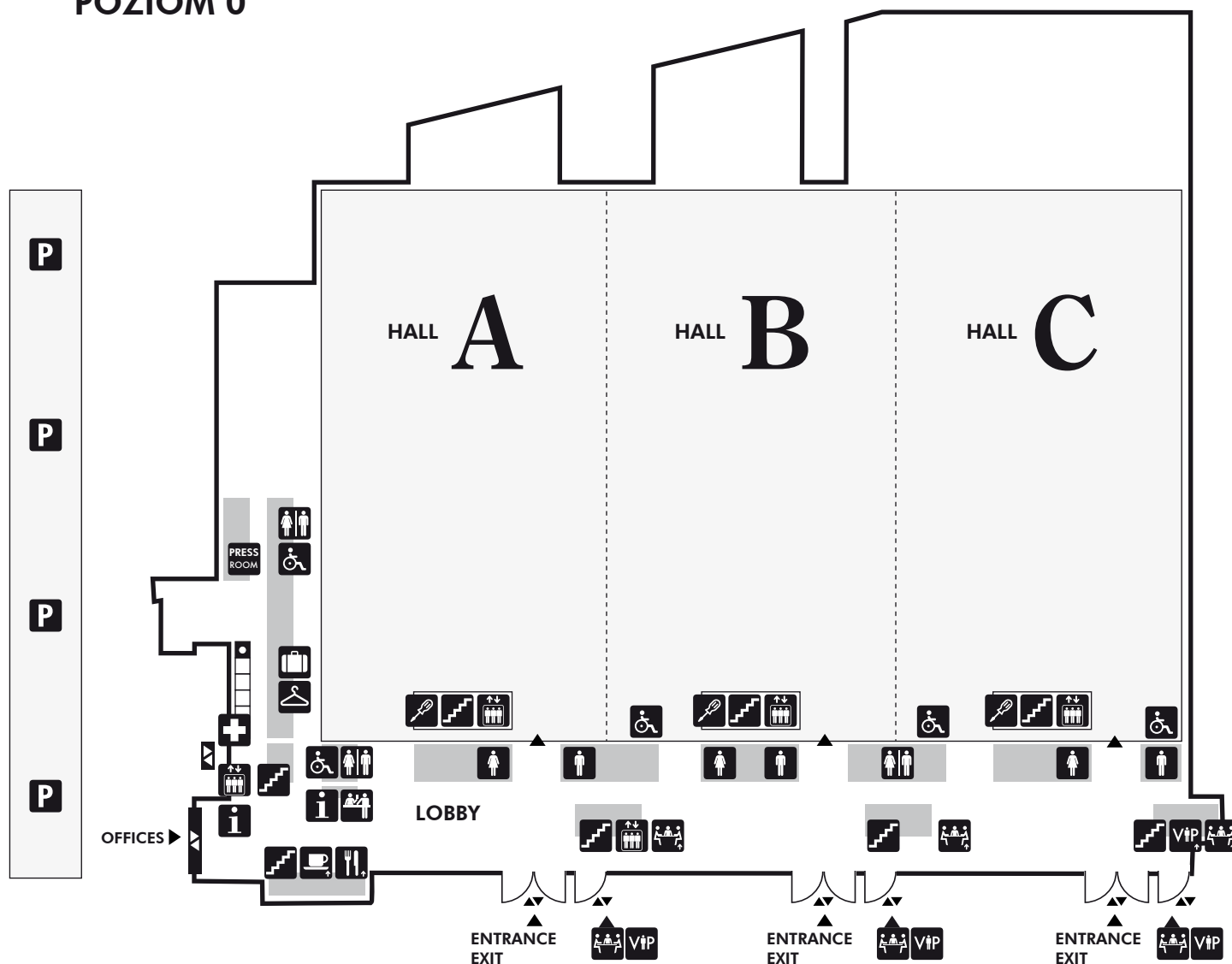
application deadline 01.03.2013

## VENUE PLAN



## VENUE PLAN

## POZIOM 0



## LEGENDA

	INFORMATION		CLOAKROOM		STAIRWAY		TOILETS
	CASH DESK		LUGGAGE		ELEVATOR		
	PRESS ROOM		COFFEE BAR		TECHNICAL SERVICES		
	CONFERENCE CENTRE		RESTAURANT		PARKING		
	VIP ZONE		MEDICAL AID				