**Practical information**

**UBC PUBLIC ORDER & LOCAL SAFETY WORKING GROUP MEETING**

**Nacka Botkyrka 20 - 21 October 2011**

**Language**:

The meeting’s working language will be English.

**Date**:

20 - 21 October 2011. Participants are expected to arrive 19 October and leave 21 October unless other is said.

**Venue**:

Nacka, Hotel J, accommodation and meeting.

**Accommodation:**

We have a deal with **Hotel J** in Nacka, Ellensviksvägen 1, Nacka Strand and made a preliminary booking of rooms.

The room rate: Standard single room - 1.675 SEK, approx. 181 EUR per room, per night

Kindly book the hotel yourself, <http://eng.hotelj.com> .

The hotel reservation must be made before 12 September 2011 otherwise we cannot guarantee room availability and confirm with the hotel how many rooms our event needs.

 When making reservations please, mention the reservation code: 439212.

*[Please note the cancellation rules, cancellation later than 4 weeks before arrival is charged with 75% of the booking’s worth, cancellation later than 2 weeks before arrival is charged with 100% of the booking’s worth.]*

You can of course make hotel reservations in other hotels, as well. In this case, please, indicate the name of the hotel in the registration form.

**Registration to the meeting:**

 Use the registration form, which comes with the invitation. Return it to us either by fax +46(0)87189022 or e-mail hans-ivar.sward@nacka.se <mailto:hans-ivar.sward@nacka.se> .

**Contact Person:**

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