



## UBC BUSINESS COMMISSION

### Budget Application 2012

The Business Commission asks for the following budget

Project	Travel	Activities	
Network of Science Parks	1.500	3.000	
Place Marketing	500	4.000	
Cooperation and Partnership	1.500	500	
Secretariat		500	
Miscellaneous		500	
<b>Total</b>	<b>3.500</b>	<b>8.500</b>	<b>12.000</b>

#### Network of Science Parks

The objective is to link the science parks in the UBC together and also create connections to the outside world. This will become increasingly important as the “low knowledge jobs” within the UBC region will continue to be exported to countries like India and China. The fruitful cooperation with Europe’s largest and oldest Science Park Sophia Antipolis (France) should be further developed.

- International conference of Science Parks in Kolding (April 2012).
- Business Commission meeting back to back with the conference (April 2012).
- Conclusion of a cooperation agreement with Science Park Sophia Antipolis will be sought.

#### Place Marketing

Global competition for export markets, capital and business locations make targeted profiling and national and international positioning of individual business locations within the UBC an absolute necessity. This is true particularly given the increasing mobility of workers and businesses, the increasing internationalization of the economy, and the increasing rapidity of structural change towards knowledge economies. The objective is to inform about effective and proven strategies for international place marketing.

- Meeting of the Business Commission with the main topic “place marketing” (October 2012).
- Continuation of activities in connection with the BaltMet Promo project.

#### Cooperation and Partnership

Collaboration, networking and mutual understanding is crucial for success. With this initiative the Business Commission wishes to promote systematic contact to the relevant economic associations within the Baltic Sea Region and in Europe. The responsible business development agencies of the UBC member cities shall be linked together and get informed about chosen economic regions. A business delegation trip should be organized in 2013.

- Cooperation talks with economic associations in BSR and EU.
- Preparation business delegation trip 2013.

Wolfgang Schmidt  
Chairman Business Commission



Commission on Culture

13<sup>th</sup> December 2011

**PRESIDENT PER BÖDGER ANDERSEN  
UNION OF THE BALTIC CITIES**

The Commission on Culture is asking you to transfer the contribution of 10 000 EUR and the additional amount of 2000 € to the bank account of the Commission on Culture:

IBAN: FI5915283500180620

SWIFT: NDEAFIHH

The planned action plan and budget for the year 2012 is attached.

Yours

Lone Leth Larsen  
Chairman Cultural Commission  
UBC



Commission on Culture

## Planned budget for the year 2012

### SPENDINGS

14 <sup>th</sup> annual working session (Vilnius)	8000
The Cultural Prize	1500
Contribution for the travels costs to the winner of the cultural prize	500
Board meetings	2000
<b>Projects</b>	
an exchange programme for our professional staff	3000
small fond to contribute to projects initiated by member cities	3000
Spending of the CoC Secretariat	500
New leaflet/ PR	3000
International networking	500
Misc-	1500
<b>Total</b>	<b>23.500 €</b>

### INCOME

UBC	10 000,00
Contribution to projects from UBC	2 000,00
Left on the bank account (Nordea Bank, Vaasa Finland) on 1.11.2011	11581,09
<b>Total</b>	<b>23.581,09</b>

# Budget 2012

COMMISSION ON EDUCATION OF THE UBC

ITEM	Month	Sum (Euro) 2012
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## Incomes

From UBC		10 000
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<b>Total incomes</b>		<b>10 000</b>
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## Costs

1. Secretariat costs		3 500
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2. Erken Laboratory Research School in Sweden		2 500
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3. project <i>Life, Media and Participation - Youth in Baltic Sea region</i> (co-operation with commission on Youth Issues)		2 000
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4. Commission meeting and Vin-na project		2 000
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<b>Total costs</b>		<b>10 000</b>
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We have extra money for project EDEN4YOU (we are waiting answer in December)		3 000
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## **Application for funding from the UBC Energy Commission**

### Travels

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#### **Travels to other commission meetings and to conferences of other organisations**

The UBC Energy Commission wishes to improve and advocate cooperation between the Commissions of the UBC. The Energy Commission wishes to be an active and forceful partner in their work.

The UBC Energy Commission searches for raising awareness about the energy issues and about the work and the UBC via a diversity of actions. Writing articles and newsletter, attending meetings within the UBC and external meetings are some of the ways. It is important to visit conferences to spread information about who we are and how we work.

The Energy Commission is applying for funding in the amount of **2500 Euro**

### Promotion material

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#### **The Environmental Bulletin**

As an example of the cooperation with the Commission on Environment the Environmental Bulletin can be mentioned. The Energy Commission has a two-page spread in the issues of the Environmental Bulletin. This is a good way to spread the activities and actions of the Energy Commission. Each spread costs 500 Euro and the Bulletin comes out twice a year.

The Energy Commission is applying for funding in the amount of **1 000 Euro**

### Experts

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#### **Competence Board**

It is strength for the Energy Commission to have a Competence Board to discuss ideas with and to get important know-how from. Currently the Competence Board consists of Professor Björn Karlsson and Professor Gunnar Hovsenius. Preferably the Competence Board can increase to cover more ground.

The Energy Commission is applying for funding in the amount of **2000 Euro**

#### **Commission meetings, in person**

The Energy Commission plans to carry out at least one commission meeting in person during 2012 and continue to try to find new and alternative ways to meet and interact. The Energy Commission and the Commission on Environment has had joint meetings and the Energy Commission is advocating more joint meetings.

The Energy Commission is applying for funding in the amount of **2000 Euro**

#### **UBC Energy Commission**

Municipality of Oskarshamn, Box 706, 572 28 Oskarshamn, Sweden

[www.ubcenergy.org](http://www.ubcenergy.org)

Phone: +46 491 76 42 92 Fax: + 46 491 882 94

Email: [eva.hjalmered@ubcenergy.org](mailto:eva.hjalmered@ubcenergy.org)

## Adobe Connect

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### **Adobe Connect Pro Licence**

Today it becomes more and more clear that we need to consider our carbon footprint. We need to reduce our travels, the usage of paper etc. The Energy Commission works actively with finding new ways to meet, new ways to work. We search for powerful instruments that add to our work. One of the ways to reduce the carbon footprint is to have meetings via the Internet and to use the Internet to share documents.

The Energy Commission has introduced the Adobe Connect Pro system to other commissions and activities in the UBC as a flexible and efficient complement to meetings in person. The Energy Commission provides information and knowledge about the system to the members of the UBC.

Apart from reducing the carbon footprint this is also a way to reduce the considerable costs of travelling. By working more net-based the Energy Commission can attract new partners that can play a passive part and later on advance their activities.

The Energy Commission is applying for funding for the Adobe Connect Pro licence and Adobe educations in the amount of **2500 Euro**

## Energie-Cités

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### **Membership fee**

The network Energy Cities / Energie-Cités gathers about 1000 towns and cities from 30 countries. The main objectives of the network is;

- To strengthen their role and skills in the field of sustainable energy.
- To represent their interests and influence the policies and proposals made by European Union institutions in the fields of energy, environmental protection and urban policy.
- To develop and promote their initiatives through exchange of experiences, the transfer of know-how and the implementation of joint projects.

The Union of the Baltic Cities has been an associated member of the network for several years.

The membership fee is 2500 Euro. The Energy Commission is applying for funding for part of the membership fee in the amount of **2000 Euro**

**The Energy Commission is applying for the total amount of: 12 000 Euro**

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Eva Hjalmered  
Head of Secretariat

### **IBAN:**

SE3695000099603400321463

### **SWIFT:**

NDEASESS

Nordea  
Plusgirot  
S-105 71 Stockholm  
Sweden

### **UBC Energy Commission**

Municipality of Oskarshamn, Box 706, 572 28 Oskarshamn, Sweden

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To:  
Mr. Pawel Zaboklicki, Secretary-General  
Union of the Baltic Cities Secretariat  
Waly Jagiellonskie 1  
PL-80853 GDANSK Poland



UBC Environment and  
Sustainable Development Secretariat  
Jussi Välimäki, Financial Manager  
Vanha Suurtori 7  
FIN-20500 Turku, FINLAND  
Tel: +358 44 9075 989  
Fax: +358 2 262 3425  
Jussi.valimaki@ubc.net

Turku, 29.11. 2011

**REF: Request for payment**

The Union of the Baltic Cities Commission on Environment requests the payment of 12.000,00 € for the activities of the Commission as allocated in the UBC Budget for 2012. The activities includes communication activities like publishing, printing, posting of two Environmental Bulletins and other publications, arrangements of joint commission activities and meetings (Halmstad in spring) and further development of the UBC Good Practise Database including promotion of UBC activities and results.

The principle for the spenditure of the UBC money is to reach and activate as many UBC cities as possible. We are confident that through these activities the Union of the Baltic Cities Commission on Environment serve all UBC member cities directly and efficiently. See the table below for more details:

<b>Budget for activities 2012</b>	
<b>UBC Commission on Environment Secretariat</b>	
<b>Publications</b>	<b>UBC</b>
<b>Publications and Bulletin 1&amp;2/2012</b>	
Layout measures and Printing	2500
Posting	500
Planning of publications, contacting writers	2000
<b>Joint Commission meetings and inter-commission meetings</b>	
travel and accommodation	1500
arrangements	3500
<b>Good practice data base and PR of UBC work</b>	
Translation and evaluation of GP cases	1000
Presentations of good UBC work	1000
<b>TOTAL</b>	<b>12 000 €</b>

For further information, please, contact Mr. Jussi Välimäki at the EnvCom Secretariat.

Yours sincerely,

Jussi Välimäki

Björn Grönholm



2011-11-23

UBC Secretariat  
 Pawel Zaboklicki  
 Secretary General  
 Union of the Baltic Cities  
 Waly Jagiellonskie 1  
 PL-80853 Gdansk  
 Poland

The Commission on Gender Equality in the UBC hereby applies for a grant for the year 2012.

**1. Annual meeting for Commission**

Meeting 2012 for Commission.

Specification:

1500 Euro for support part of travel costs and part of accommodation costs for members from the countries Estonia, Latvia, Lithuania, Poland and Russia.

2000 Euro for costs to have the meeting i.e. costs for experts, conference venue/meeting/transport

Estimated budget: 3500 Euro.

**2. Strengthening the cooperation with other commissions**

Take part in at least two other Commission meetings and present the issues of gender equality and gender mainstreaming within their specific field.

Costs for travel and accommodation, estimated budget 1500 Euro.

**3. Commission secretariat**

Secretarial function for the Gender Commission, such as preparing meetings, contacts, information etc.

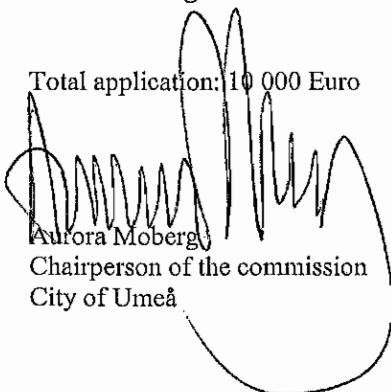
Estimated budget 3500 Euro for secretariat, travel, mailing, office supplies, promotion materials

**4. Campaign on gender equality in UBC area.**

Material, seminars, print etc. Collecting good practice and promoting good examples of gender equality in the UBC area.

Estimated budget 1500 Euro

Total application: 10 000 Euro



Aurora Moberg

Chairperson of the commission  
 City of Umeå

Umeå Kommun

Postadress  
 Besöksadress  
 Tel växel nat  
 Tel växel int

Handläggare  
 Tel direkt  
 Tel mobil  
 Fax nat  
 Fax int

Mejl  
 Webbadress  
 Org nummer  
 Bankgironr  
 Postgironr



Elblag, 30.11.2011

Mr. Per Bødker Andersen

President

Union of the Baltic Cities

Dear Mr. President,

The UBC Commission on Health and Social Affairs applies for the amount of 12,000 EUR to cover its planned expenses in 2012.

Please find below the details of the Commission's budget for the year 2012.

No.	Expenses	Amount in EUR
1.	Workshops and meetings	6,500.00
2.	UBC Commission on Health and Social Affairs Secretariat (transport, accommodation, plane tickets, postage, communications, publications, miscellaneous, public relations)	3,500.00
3.	Project and Launching of Commission Website	2,000.00
	Total:	12,000.00

Yours sincerely,

Wojciech Drozd  
Chairman  
Commission on Health and Social Affairs  
City of Elblag



SM.Ik/5239/5/CD/11/1

Gdańsk, 2011-11-24

**Mr Per Bødker Anderson**  
**President**  
**Union of the Baltic Cities**

**Mr Paweł Żaboklicki**  
**Secretary General**  
**Union of the Baltic Cities**

Commission on Local Safety applies for amount of 13000 EUR to cover its planned expenditures during the year 2012.

Our application for increased budget results from the transfer of the remaining 1000 EUR that was not expended within the Commission 2011 budget. We would also like to apply for additional 2000 EURO in order to conduct competition directed to young people "How to increase safety in your neighbourhood" and participation in project within EC programme "Prevention of and fight against crime" This additional amount will be spend for prizes, travel and accommodation for winners and also for travel of two Commission's members within above mentioned project.

Below please find our planned budget for the year 2012:

No	Expenditure	Amount in EUR
1	Commission's conferences in Tallinn and (most probably) in Gdansk (boarding, meeting venue, local transport, certain meal)	6000
2	Other expenses ( postage, communication, promotional materials, participation on conferences, miscellaneous)	3000
3	Competition "How to increase safety in your neighbourhood"	2500
4	Travel and accommodation costs within EC project	1500
<b>TOTAL:</b>		<b>13000</b>

Leszek Walczak  
Commission  
on Local Safety  
Chairman

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# COMMISSION ON SPORT

Gdynia, 30.11.2011

**Mr. Per Bødker Andersen**  
**President**  
**Union of the Baltic Cities**

Dear Mr. President,

The UBC Commission on Sport applies for the amount of 10 000 EUR to cover its planned expenditures in 2012.

Simultaneously, the Commission would like to request to transfer the 2011 remaining funds of 12 400 to the next year's budget.

Within the 2012 budget the UBC Commission on Sport plans to continue the implementation of the "Sport is cool" Campaign.

Below please find the details of the Commission's budget for the year 2012.

No.	Expenditure	Amount in EUR
<b>1.</b>	<b>"Sport is cool" Campaign:</b>	
	a) grant session	5 000,00
	b) multimedia competition (prizes)	2 000,00
	c) sports workshops	8 000,00
<b>2.</b>	<b>UBC Commission on Sport Annual Meeting (boarding, meeting venue, local transport, accommodation for speakers, plane tickets for speakers)</b>	2 400,00
<b>3.</b>	<b>UBC Commission on Sport Secretariat (participation in conferences, postage, communication, miscellaneous)</b>	3 000,00
<b>4.</b>	<b>Grant 2011 for Kaliningrad transferred to 2012</b>	2 000,00
	Total:	22 400,00 <i>(including 12 400 EUR transferred from 2011 SportCom budget)</i>

Yours sincerely,

Maja Wagner  
Chairperson  
UBC Commission on Sport

UBC Commission on Sport  
Secretariat  
Al. Piłsudskiego 52/54  
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fax: +48 58 62 18 620  
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www.ubc.net

## Commission`s on Tourism budget for 2012:

10.000,00 EUR – Total CoT budget for 2012;

1. 3.500,00 EUR – CoT Secretariat costs;

2. 6.500,00 EUR – CoT activity fund that contains:

- 3500,00 EUR "Baltic Culinary Route - enjoy Baltic Cuisine"
- 550,00 EUR – BSR Program (Interreg IV A) project Agora 2.0;
- 550,00 EUR – South Baltic Program project ENJOY South Baltic ;
- 500,00 EUR – publish “Baltic Notes”;
- 400,00 EUR – promotion of CoT goals and activity (gadgets)
- 1.000,00 EUR – publish “The EU Project Management Manual”





# COMMISSION ON TRANSPORTATION

Gdynia, 30.11.2011

**Mr. Per Bødker Andersen**  
**President**  
**Union of the Baltic Cities**

Dear Mr. President,

The UBC Commission on Transportation applies for the amount of 10 000 EUR to cover its planned expenditures in 2012. Below please find the Commission's budget for the year 2012:

No.	Expenditure	Amount in EUR
1.	UBC Commission on Transportation Annual Meeting (boarding, meeting venue, local transport, accommodation for speakers, plane tickets for speakers)	4000,00
2.	Joint Meeting of Commissions on Environment, Urban Planning, Transportation and Energy in Halmstad	2500,00
3.	Grant session	6000,00
4.	UBC Commission on Transportation Secretariat (participation in conferences, postage, communication, miscellaneous)	3250,00
	<b>Total:</b>	<b>15 750,00</b> <i>(including 5750 euro transferred from 2011 Commission on Transportation budget)</i>

Yours sincerely,

Andrzej Bień  
Chairman  
UBC Commission on Transportation

UBC Commission on Transportation  
Secretariat  
Al. Piłsudskiego 52/54  
81-382 Gdynia (Poland)

phone: + 48 58 66 88 205, +48 58 66 88 206  
fax: +48 58 62 18 620  
e-mail: [ubctransport@gdynia.pl](mailto:ubctransport@gdynia.pl)  
[www.ubc.net/commissions/transportation.html](http://www.ubc.net/commissions/transportation.html)



According to the following 2012-budget for The Commission on Urban Planning, I hereby apply for the sum of 12.000 Euro:

Seminar in Halmstad in May inclusive key-speakers	5.500 Euro
Steering Group Meeting in Elblag, Poland in June	1.000 Euro
<u>Seminar in Elblag in September or October inclusive key-speakers</u>	<u>5.500 Euro</u>
<u>In total</u>	<u>12.000 Euro.</u>

Best regards

**Niels-Peter Mohr**



## TALLINNA SPORDI- JA NOORSOAMET

Union of the Baltic Cities  
Waly Jagiellonskie 1  
80-853 GDANSK, POLAND

22.11.2011 nr 2-11.5 /474

UBC Commission on Youth Issues budget for  
2012

Dear Sir,

UBC Commission on Youth Issues is hereby applying for funding in 2012. Commission has planned the budget for 2012 as follows:

Costs for Secretariat and web-page, promotion materials	3 500 €
Meeting costs (2 meetings)	5 000 €
Commission strategy and communication plan (moderation, assistance)	1 000 €
Co-financing of joint project "Life, Media and Participation - Youth in Baltic Sea Region"	2 500 €
Commission on Youth Issues is applying funding from UBC for 2012 in amount of 12 000 €.	

Sincerely,

Rein Ilves  
Head of Department

Ilona-Evelyn Rannala +372 640 4686  
[Ilona-Evelyn.Rannala@tallinnlv.ee](mailto:Ilona-Evelyn.Rannala@tallinnlv.ee)