



Gdańsk, 30 October 2009

Dear UBC Friends,

The UBC cities offer an enormous variety of things to see and do-including special events all year long. Presented in one publication will make the next 2010 edition of the UBC Cities Events Calendar.

The calendar is an informative guide highlighting the main business, cultural, sporting, recreational activities and exhibitions to be organized by your cities. This calendar will allow the readers to be up-to-date on what is going on in our member cities. It will also help to choose from a wide range of options. Additional travel tips will hopefully make the travel pleasant and more convenient.

Previous edition is available at:

http://www.ubc.net/_podstrony/publications/bulletin/calendar2009/index.htm

Therefore, you are very welcome to send us the list of the planned events in 2010 containing such information as:

- name of event
- date and place of the event
- highlights / short description (max 2-3 sentences for each event)
- contact persons (names, phone numbers, fax, e-mails, websites, etc)
- how to book accommodation
- travel tips (some facts on flight/train/ferry/car connections, maps, etc)

Please include the interesting photos connected with the event or promoting your city (min. 300 ppi).

Please list maximum up to 10 events. Do not send the tables.

The material shall be delivered to: anna.dargiewicz@gdansk.gda.pl by **30 November 2009**.

Let's make preliminary arrangements for the visits in the UBC cities!

Looking forward to your reply,

Paweł Żaboklicki
UBC Secretary General